



## CERTIFIED OCCASIONAL TEACHERS

<b>Posting Date:</b>	Ongoing	<b>Position Type:</b>	Occasional
<b>Location:</b>	Various locations	<b>Position Hours:</b>	Up to 7 hours per day Monday to Friday
<b>Effective Date:</b>	Immediately	<b>Rate of Pay:</b>	As per collective agreement

### Job Summary:

We are actively recruiting for certified occasional teachers to fill daily supply positions throughout our schools in Simcoe, Muskoka and the Parry Sound area.

### Application Requirements:

Interested candidates must create a profile and submit a complete application consisting of the following nine items to [applytoeducation.com](http://applytoeducation.com). Please note that the omission of any of the nine items, including the responses to the three mandatory questions, shall constitute an incomplete application and will not be considered.

- Cover Letter of Introduction.
- Résumé.
- Ontario College of Teachers Certificate of Qualification (or interim or provisional certificate if applicable).
- Proof of enrollment/completion of the pre-service Religious Education Course.
- Written pastoral reference dated within one year of the date of application.
- Practice teaching reports (for new graduates) OR most recent performance evaluation/reports(s) (for experienced teachers).
- University transcripts (for new graduates only).
- The names and contact information of three Professional References (personal references will not be accepted).
- Typed responses to the mandatory questions (on apply to education).

**Accessibility accommodations are available for all parts of the recruitment process upon request. Accommodation queries should be directed to the Human Resources Department at (705) 722-3555 ext. 233 or via email to [hr@smcdsb.on.ca](mailto:hr@smcdsb.on.ca)**

Only those candidates selected for an interview will be contacted.

As a condition of employment, new employees to SMCD SB are required, by legislation, to submit a satisfactory Criminal Background Check with Vulnerable Sector Screening.

Frances Bagley  
Director of Education

Joe Zerdin  
Board Chair