

MINUTES

BOARD MEETING

Meeting #19 – Wednesday, November, 23, 2011

1. CALL TO ORDER

The meeting was called to order at 7:35 p.m. in the Board Room, 46 Alliance Boulevard, Barrie.

2. OPENING PRAYER / REFLECTION

The opening prayer and reflection “Anticipating Advent” was led by Trustee Catherine MacDonald and Jeanny Salmon.

Remembrances for the Deceased:

The Late **William J. Hockley**, father of Susan Galle, school office administrator.

The Late **Mrs. Campbell**, mother of Catherine A. Smith, school office administrator.

The Late **Cyril Vincent Dalton**, father of Mary Ayers, teacher and father in law of Rod Ayers, teacher and also grandfather to Reegan and Emily students.

The Late **Burton Atkinson**, father in law of Wayne Kurmey, retired Principal.

The Late **Suzanne Guillemette**, mother of Jodie Guillemette, teacher

3. ROLL CALL

Brian Beal, Director of Education, conducted the Roll Call of the Board of Trustees to establish quorum for the Meeting.

Present: Clayton Ferguson – Chair, Jessica Bews (via telephone), Shawn Cooper, Carol Corriveau-Truchon, Maria Hardie, Catherine MacDonald, Connie Positano, Jeanny Salmon, Francis Smith

Resource: Brian Beal – Director of Education, Steve Charbonneau, Glenn Clarke, Peter Derochie, Jane Dillon-Leitch, Ab Falconi, Diane Legg, Mary Puopolo,

Regrets: Darren Schmidt

Recorder: Belinda Marcellus

4. AGENDA APPROVAL

There was an amendment to the public session agenda to move Action Item 7. 4) Gymnasium Flooring Standards in Elementary Schools to Information Item 8. 8) and to add Presentation #3 Share Life - with Bill Steinburg.

Consensus of the Board of Trustees was obtained for approval of the public session portion of the Agenda as amended.

5. **DECLARATIONS OF CONFLICT OF INTEREST**

None.

6. **PRESENTATIONS**

Celebrating God's Gift of Life and the Wonder of Life in our Community

1) **Orillia Detachment OPP Presentation**

Inspector Don Goard and Constable Gerald Dwyer, of the Orillia Detachment OPP presented their first community policing award to Simcoe Muskoka Catholic District School, recognizing the longstanding partnership to deliver community and safety programmes to students from kindergarten to grade 12; and the donation of three portables to assist the OPP in continuing their community policing efforts. The award is a statue depicting a police officer and a child.

On behalf of the Board of Trustees and staff and students, Chair Clayton Ferguson thanked Inspector Goard and Constable Dwyer for their recognition of the important partnership that the Simcoe Muskoka Catholic District School Board and its school communities have with our community policing partners. He also extended appreciation to Paul Campbell, Principal of Monsignor Lee Catholic School and Allen Morrison, Manager of Capital Projects, for their valued efforts to nurture this community partnership.

2) **Restorative Justice**

Sandra Reynolds, Principal of St. Noel Chabanel Catholic School and May Boucher, Guidance teacher at St. Peter's Catholic Secondary School presented an overview of restorative justice.

Our board's spiritual theme this year is "You are the Voice of the Living God." When there is conflict or wrongdoing, Restorative Justice Practices give everyone a place to have their voices heard and allow them to start the healing process. Restorative Justice (RJ) has historical roots in our faith and is a common practice among our First Nation, Métis and Inuit cultures. The Restorative approach is consistent with the Ontario Catholic School Graduate Expectations and our Catholic Values. Restorative Practices are fully endorsed by the Canadian Conference of Catholic Bishops and the use of RJ in schools was promoted on their website.

Restorative Practices bring people who have been harmed together with those who have done the harm, and offers them the opportunity for forgiveness, reparation, and justice. The process is collaborative and inclusive.

The schools in our board that are using Restorative Practices are seeing dramatic results in terms of reduced misbehaviours, office referrals, violence, suspensions and expulsions. Some schools are reporting improved academic performance, increased staff and student attendance and a more solid sense of community.

With continued effort, Restorative Practices can become an integral part of our progressive discipline strategy at SMCDSB. Restorative Practices create safe schools where all members

of the community are accountable for their actions. RJ can be used to resolve conflicts, create positive relationships and build an inclusive school culture.

Being part of the three-year plan, the steering committee will continue to look for opportunities to offer information and inservice to school communities through existing communication structures such as P/VP meetings, SERT communities of schools meetings, PD days and summer institutes.

On behalf of the Board of Trustees and staff and students, Chair Clayton Ferguson thanked Sandra Reynolds, May Boucher and the steering committee, for sharing this very valuable shift in our approach to progressive discipline which is infused with our Catholic values and gives a voice to everyone involved.

3) ShareLife

Bill Steinburg of ShareLife provided an update on Simcoe Muskoka Catholic's fundraising efforts. Last year while there was an overall decline in donations, our employees increased their contributions through the payroll deduction program by 24%. Students increased their fundraising efforts by 5% with events held across the board in elementary and secondary schools. Mr. Steinburg noted a campaign is underway in which school boards across this ShareLife jurisdiction will gather at the Martyr's Shrine in May with at least 400 students involved. In preparing for the event, students are learning about social issues in our communities and getting a sense of need in our communities. Mr. Steinburg presented a poster to the Board in recognition of our on-going support for ShareLife. He also challenged our students to come up with the poster design for next year.

Chair Ferguson expressed appreciation of the work of ShareLife and commended staff and students for their continued support of the annual ShareLife fundraising campaign.

7. ACTION ITEMS

1) Report 7. 1) 19-2011: 2010-2011 Audited Financial Statements

Peter Derochie, Associate Director (Business & Finance), Pia Elston, Controller of Finance and Suzanne Oliner, Senior Financial Analyst, and Debbie Trickey of Hehn Trickey Professional Corporation, presented the Board's 2010-2011 audited financial statements to the board.

Recommendation: That the Board approve the 2010-2011 Audited Financial Statements as presented.

Consensus of the Board of Trustees was obtained for approval of the recommendation.

2) Report 7. 2) 19-2011: Architect Selection – Capital Projects

Recommendation: That the Board approve the architects for the following projects:

1. Proposed new Bradford West Gwillimbury Catholic elementary school - Snyder & Associates

Inc.

2. Full Day Kindergarten Projects at:

St Francis of Assisi Catholic School – John Jeffery Architect

St James Catholic School – John Jeffery Architect

Monsignor Michael O’Leary Catholic School – McKnight Charron & Laurin Inc.

St John Vianney Catholic School – WK Lim Architect Inc.

Consensus of the Board of Trustees was obtained for approval of the recommendation.

Since the Ad Hoc Architects Selection Committee has completed their work, a recommendation was brought forward to dissolve the committee.

Recommendation: That the Ad Hoc Architects Selection Committee be dissolved.

Consensus of the Board of Trustees was obtained for approval of the recommendation.

Chair Ferguson thanked the trustees on the Architect Selection committee for the participation.

3) Report 7. 3) 19-2011: Our Lady of Grace, Prince of Peace, Our Lady of the Assumption Plans

Board staff had the opportunity to meet with representatives of the three schools to go over the options. It was noted that point #2 in the report may require further action if the new building is not completed for occupancy by September 2013.

Trustee Shawn Cooper indicated that he would not be able to support the recommendation for the school name to remain as Our Lady of Grace until all three communities could come together with a committee struck to select the name of the current Our Lady of Grace Catholic School. Chair Ferguson noted that the school is not new but the addition to the school will be new and that the name should remain Our Lady of Grace Catholic School, noting that is the case for the new Monsignor Lee Catholic School which will amalgamate students from Guardian Angels Catholic School. Other trustees voiced their opinion on the matter.

Recommendation #01: That the Board of Trustees approve Option A, the relocation of the Our Lady of Grace Catholic School students as the preferred option, on April 30th, 2012, should the Prince of Peace site be ready.

Consensus of the Board of Trustees was obtained for approval of the recommendation.

Recommendation #02: That the Board of Trustees affirm the name of Our Lady of Grace Catholic School as the name of the

consolidated school community.

Consensus of the Board of Trustees was NOT obtained for approval of the recommendation.

Motion 01-19-2011: Moved by: Trustee Catherine MacDonald
Seconded by: Trustee Jeanny Salmon
That the Board of Trustees affirm the name of Our Lady of Grace Catholic School as the name of the consolidated school community.
Defeated.

Chair Clayton Ferguson requested a report at the December 14th Board meeting (if the board meeting schedule is so approved) from staff to deal with Option 2 of the name of the Catholic elementary school in Angus, and to outline the process.

4) Report 7. 4) 19-2011: Gymnasium Flooring Standards in Elementary Schools

This report was not discussed and will be brought forward at the next regularly scheduled board meeting.

5) Report 7. 5) 19-2011: Monsignor Lee Tender Results

The tender closed on November 29th and there are still outstanding issues that the architect and legal counsel will review. This item will be deferred to a special Board Meeting in the next week or so.

6) Minutes – Board Policy Review Committee

i) Meeting #08 – Wednesday, October 26, 2011

Recommendation #1: That the Board Policy Review Committee recommend to the Board approval of Education Program Policy Number EP -06 Student Fees for Learning Materials and Activities:

It is the policy of the Simcoe Muskoka Catholic District School Board that students will be provided with the necessary textbooks, learning materials and equipment for courses they are enrolled in. Fees may be charged to students in cases where:

- schools choose to offer enhancements or supplementary learning materials beyond the core curriculum specialized programming, and/or
- choose to collect a voluntary activity fee to be used to support materials and co-curricular programs that extend a student's participation in

a variety of activities and opportunities beyond the classroom.

Consensus of the Board of Trustees was obtained for approval of the recommendation.

Recommendation #2: That the Board Policy review Committee recommend to the Board approval of the new Architectural Services Selection Policy as follows:

It is the policy of the Simcoe Muskoka Catholic District School Board that the Architectural Services for facility projects will be procured through a Request for Proposal, and through this process a list of architects will be approved for a multi-year term. Architects will be selected from the list in accordance with the Board's Architectural Selection Procedures.

Consensus of the Board of Trustees was obtained for approval of the recommendation.

8. INFORMATION ITEMS

1) **Report 8. 1) 19-2011: Using Restorative Practices**

The report from Dr. Carney and Sandra Reynolds, and the presentation, were provided about this initiative because trustees had received information about it at a Canadian Catholic School Trustees' Association Conference in September and were interested in more information.

2) **Report 8. 2) 19-2011: Ministry of Labour Visits**

The report provided an overview of Ministry of Labour inspections at five of the Catholic secondary schools in the board. While there are improvements to be made and some orders to work through, it was noted that the Ministry of Labour inspectors were very pleased with the level of attention the board has to safety of students and staff. Ongoing safety training is being provided for teachers in certain specialty curriculum areas, including a full day inservice for high school staff, by Health & Safety about proper use, storage and disposal of chemicals..

On behalf of the Board of Trustees, Chair Ferguson commend the work of teachers, staff and Natalia Neves, Health and Safety Officer, in particular, for their commitment to keeping our students and staff safe in their learning and work.

3) **Report 8. 3) 19-2011: Our Lady of Grace Catholic School - Major Addition Update**

Board Planning staff are working with Township planners to ensure that sidewalks are installed concurrently with the construction of the school addition.

Staff are working with the Ministry of Education to look at a requirement for increased capacity in the new building and additional funding. If additional classrooms are approved for this project it may impact the potential of a future

school site. The architect has been requested to prepare drawings with an additional four classrooms.

Further updates will be provided as they arise.

4) Report 8. 4) 19-2011: Tuition Agreement – Education Services Agreement

It was noted that the process of developing a tuition agreement for education services is ongoing to address several questions. It is hoped that when an agreement is finalized, that a signing ceremony could take place on Christian Island with trustees and staff participating in a signing and smudging ceremony.

Chair Ferguson commented on behalf of the board of trustees that it would be an honour and wonderful opportunity for us as trustees to visit Christian Island for an agreement signing ceremony. He thanked Steve Charbonneau, Superintendent of Education and Linda McGregor, Manager of First Nation Métis and Inuit Initiatives, for their continued work on the education services agreements with Beausoleil and Rama First Nations and their continued efforts toward the strong relationships that continue to grow with our First Nation Métis and Inuit partners.

5) Report 8. 5) 19-2011: Employee and Family Assistance Program Update

Homewood will be the new provider of employee and family assistance programs, with the same level of service for staff which includes trustees. Staff currently involved in service with the previous provider Shepell will be able to complete that service for continuity of their matter.

Chair Ferguson extended appreciation to staff who were involved in bringing a new partner on board to support the staff and their families.

6) Report 8. 6) 19-2011: Transportation Appeal Process

Trustees had requested information on the process that families would follow with an appeal process. Trustees who receive inquiries will redirect to the school principal, then to the Simcoe County Student Transportation Consortium. Matters unresolved at that point could be directed to the Superintendent of Education, Associate Director of Education (Business & Finance) and finally the Director of Education.

8) Report 8. 7) 19-2011: Board Meeting Schedule 2012

The draft meeting schedule was provided so trustees have an opportunity to provide input prior to approving the schedule at their 2012 Initial meeting on December 7th.

9. ROUTINE

1) Approval of Minutes – Board Meetings

i) **Minutes – Meeting #18 – Wednesday, November 09, 2011**

Consensus of the Board of Trustees was obtained for approval of the minutes.

10. TRUSTEE ENQUIRIES

A community partner has requested an exemption to the use of facilities guidelines in order to serve beer and wine at an event on school premises. It was determined that the Board does not carry insurance to cover such liability.

11. ITEMS OF INTEREST

Trustee Francis Smith was pleased to attend the Catholic School Community Council commissioning and meeting at Notre Dame Catholic School, noting it was well attended.

Trustee Catherine MacDonald advised that she attended a reception held by OSSTF along with Trustees Shawn Cooper and Maria Hardie.

Trustee Maria Hardie was pleased to attend the Catholic School Community Council commissioning and meeting at St. Peter's Catholic Secondary School and enjoyed conversing with parents.

Trustee Shawn Cooper attended the Catholic School Community Council commissioning at Jean Vanier Catholic High School, which was well attended. He noted that parents found the story of Catholic education be very informative.

Board Chair Clayton Ferguson advised that he attended the first public meeting of the North Barrie Pupil Accommodation Review (PAR), at Monsignor Clair Catholic School, on Thursday, November 17th, on behalf of Connie Positano and Maria Hardie who were in Toronto attending the OCSTA Labour Relations Seminar. He noted that the absence of the area trustees was felt by parents in attendance. He informed trustees that parents of the North Barrie school communities would like to see all of the trustees who will be voting on the recommendations at the end of this process in attendance at all public meetings, to ensure that they get a feel of what parents are going through. Dates of further North Barrie PAR meetings will be provided to all trustees. It was noted by staff that trustees must remain neutral observers and that the Ministry of Education prefers that trustees not be in attendance at committee and public meetings.

12. CORRESPONDENCE

13. MEETING SCHEDULE

Monday,	December 05, 2011	North Barrie Pupil Accommodation Review Public Meeting #2 Sister Catherine Donnelly Catholic School 123 Hanmer Street, Barrie	7:00 p.m.
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Wednesday, December 07, 2011	Initial 2012 Board Meeting (following Mass) Mass in the Board Room	7:30 p.m.
Saturday, December 10, 2011	Board and Education Leadership Council Christmas Gathering The Painter's Hall Bistro, Clapperton Street, Barrie	4:30 p.m.
Wednesday, December 14, 2011	Board Meeting #2	7:30 p.m.

MOTION TO EXTEND THE MEETING:

Motion 02-19-2011:

Moved by: Catherine MacDonald

Seconded by: Shawn Cooper

That the Board approve the extension of Board Meeting #19, Wednesday, November 23, 2011 beyond 10:30 p.m. to conclude before 11:30 p.m.

Carried.

14. PRIVATE SESSION

15. REPORT FROM COMMITTEE OF THE WHOLE

The Board has awarded the Information Communication Technology contract to Metafore Technologies Inc. at a maximum budget of \$1.2 million, plus taxes, subject to the final negotiations.

16. NEXT MEETING

2012 Board Meeting #01:	Wednesday, December 07, 2011	7:30p.m.
Agenda Deadline Date:	Wednesday, December 01, 2011	4:30p.m.

17. ADJOURNMENT

Consensus of the Board of Trustees was obtained to adjourn the Board Meeting at 11:30 p.m.

18. CLOSING PRAYER

The Closing Prayer was led by Trustee Maria Hardie.