

MINUTES

BOARD MEETING

Meeting #03 – Wednesday, January 12, 2011

1. **CALL TO ORDER**

The Meeting was called to order at 7:31 p.m. by Clayton Ferguson, Board Chair, in the Board Room at The Catholic Education Centre, 46 Alliance Boulevard, Barrie.

2. **OPENING PRAYER**

The “Mission Statement Prayer” was led by Trustee Maria Hardie.

Remembrances for the Deceased:

The late **Nicholas Juranic**, grandfather of Christina Carson, Educational Assistant

The late **Robert Kokron**, father of Bob Kokron, teacher and grandfather of Felicite, student

The late **Richard James**, father in law of Ray Bunn, custodian.

The late **Patricia Grimwood**, grandmother of Lorri Hogarth, Purchasing & Accounting Clerk

The late **John McDonnell**, son of Anna McDonnell, retired teacher and nephew of Francis Smith, trustee.

The late **Michael Constantino**, father of Nicolas and Savannah, students.

The late **Wayne Lohnes**, uncle to Sherry Garland teacher and great uncle to Leah Garland teacher.

The late **Don Tuepah**, brother of Mike Scullion, retired teacher.

The late **Bill Dibble**, grandfather of Kristin Dibble Pechkovsky, planner.

The late **Stanley Szczukocki**, father of Helen Cyr, retired vice-principal, and great grandfather of Haydon, student.

The late **John Lescard**, husband of Angela Lescard, office administrator.

The late **Heather Atkinson**, wife of Ken Atkinson, retired chief custodian.

3. **ROLL CALL**

Present: **Clayton Ferguson – Board Chair**, Jessica Bews, Shawn Cooper, Carol Corriveau-Truchon, Maria Hardie, Sergio Morales, Connie Positano, Jeanny Salmon, Francis Smith

Resource: **Michael O’Keefe – Director of Education**, Brian Beal, Glenn Clarke, Peter Derochie, Jane Dillon-Leitch, Diane Legg, Darren Schmidt, Enda Soostar

Regrets: Mary Puopolo

Recorder: Belinda Marcellus

4. **AGENDA APPROVAL**

Addition to the agenda: 7. Presentations #1) Draft 2009-2010 Audited Financial Statements.

Consensus of the Board of Trustees was obtained for approval of the Meeting Agenda as amended.

5. DECLARATIONS OF CONFLICT OF INTEREST

Nil.

6. INAUGURATION OF STUDENT TRUSTEE-ELECT

Chair Clayton Ferguson welcomed student trustee-elect Jessica Bews to the Board table.

Director of Education, Michael O'Keefe, led Jessica through her declaration and oath of allegiance.

Chair Ferguson appointed Vice Chair, Connie Positano as mentor to Jessica; and appointed Jessica to the Board Policy Review Committee.

7. DELEGATIONS

Nil

8. PRESENTATIONS

Celebrating God's Gift of Life and the Wonder of Life in our Community

1) Draft 2009-2010 Audited Financial Statements

Associate Director of Education (Business & Finance), Peter Derochie and Debbie Trickey of Hehn Trickey Professional Corporation presented a walk through of the audited financial statements. The report with a recommendation was considered under Action Items.

2) Update on Programme & Services Initiatives

Brian Beal, Executive Superintendent of Programme and Services presented a document to trustees. He walked through the first part of the System Initiatives Mid-year Update document and will address two further sections at future board presentations.

Topics covered at this meeting included: catholic values resources, developing student leaders, connecting Catholicity and curriculum, Fully Alive – grades four and five, grade 11 religion, religion and assessment, board improvement planning, school effectiveness framework, schools in the middle, student work study teachers and elementary initiatives.

3) Early Learning Kindergarten Program – Extended Day Fee

Peter Derochie, Associate Director of Education (Business & Finance) presented information regarding the development of the extended day fee calculations. Under

proposed new legislation, the board would be able to engage third party operators to run the early learning program at our mandated sites, under specified conditions. It is expected a process will be underway in February in those school communities that will be offering the early learning program, to gather data that will assist in determining extended day fees. Next steps include: development of fee calculation scenarios tied to the schools and programs potentially being offered; collecting information to share appropriately; designing a data collection process; developing a communication plan. The Board will be kept up to date on developments.

4) Trustee Orientation

Director of Education, Michael O’Keefe provided a brief outline of anonymous correspondence, policy resolution governance, complaint protocol, conflict of interest, and consensus decision making. It was felt that these were relevant issues that would be discussed at the OCSTA orientation sessions happening later in the week.

9. ACTION ITEMS

1) Report 9. 1) 03-2011: Capital Project Submission to the Ministry of Education

Controller of Plan, Glenn Clarke reviewed the appendices to the report with trustees.

Recommendation: That the Board approve the Capital Plan for submission to the Ministry of Education, as detailed in this report.

Consensus of the Board of Trustees was obtained for approval of the recommendation.

2) Report 9. 2) 03-2011: Draft 2009-2010 Audited Financial Statements

Recommendation: That the Board approve the draft 2009-2010 Audited Financial Statements as presented.

Consensus of the Board of Trustees was obtained for approval of the recommendation.

3) Report 9. 3) 03-2011: Trustee Vacancy - Process

Recommendation #01 That the Trustee vacancy for Ward 3 – Towns of Midland and Penetanguishene and Townships of Tay and Tiny, be filled by engaging in a process to select and appoint a qualified person.

Consensus of the Board of Trustees was obtained for approval of the recommendation.

A friendly amendment was suggested to add “newspapers” in a).

- Recommendation #02: That the Trustee vacancy be filled using the following steps:
- a) advertise in **newspapers** and via church, school and system processes throughout the Board;
 - b) extend the mandate of the Trustee Vacancy Committee to:
 - i) review the applications of qualified candidates;
 - ii) determine the number of candidates recommended for further consideration;
 - iii) make recommendations to the Board regarding next steps in the process.

A friendly amendment was suggested to add “newspapers” in a).

Consensus of the Board of Trustees was obtained for approval of the recommendation as amended.

It was agreed to send a courtesy letter to Ward 3 - Catholic Trustees candidates in the 2010 municipal election, to advise them of the Board’s trustee vacancy selection process.

10. INFORMATION ITEMS

- 1) **Report 10. 1) 03-2011: Attendance Support Program**
Implementation of the attendance support program is occurring for all employee groups.
- 2) **Report 10. 2) 03-2011: School Year Calendar 2011-2012**
Consultation with all stakeholders is underway. The Board must approve the school year calendar and submit to the Ministry of Education by May 1st, unless a modified calendar is approved, which must be submitted to the Ministry by March 1st.

11. ROUTINE

- i) **Minutes – 2011 Inaugural Board Meeting – Wednesday, December 1, 2010**
Consensus of the Board of Trustees was obtained for approval of the Minutes.
- ii) **Minutes – Meeting #02 – Wednesday, December 15, 2010**
Consensus of the Board of Trustees was obtained for approval of the Minutes.

11. TRUSTEE ENQUIRIES

A request was made to bring Catholic education partners together in Muskoka to promote Catholic education and retention from grade eight to grade nine. Board staff will engage in this process.

A similar process and sharing from the Muskoka initiative was also suggested for the Angus area.

12. ITEMS OF INTEREST

Trustee Salmon attended the Catholic School Community Council (CSCC) meeting at Mother Teresa Catholic School. A student passed away over the summer and the community donated two large trees and a rock to the school in memory of the student. A fundraising event was also held with proceeds directed to the Hope for Learning Foundation.

Trustee Carol Corriveau-Truchon attended the CSCC meeting at Saint Mary Catholic School, in Huntsville. A presentation on internet safety was well received. The CSCC was successful in its application for a Parents Reaching Out grant, and will hold a mini-symposium on April 7, 2011, at St. Dominic Catholic Secondary School, in Bracebridge.

13. CORRESPONDENCE

- 1) Ontario Catholic School Trustees' Association (OCSTA)
 - i) December 15, 2010 – Sharon McMillan, Coordinator Communications & Media Relations
Highlighting What Binds Us – Inaugural highlights from Dufferin-Peel, Nipissing Parry Sound and Ottawa Catholic school boards.
 - ii) December 16, 2010 – Carol Devine, Director, Legislative and Political Affairs
Minister's Letter re: Before and After School Programs for JK/K Students
 - iii) December 17, 2010 - Sharon McMillan, Coordinator Communications & Media Relations
OCSTA Newswire
 - iv) December 20, 2010 – Connie Araugo-De Melo
OCSTA's 2010 Finance Brief, "Education Funding: The Need for Flexibility"
 - v) December 21, 2010 – Connie Araugo-De Melo
Ad – Director of Education & Secretary Treasurer – Peterborough Victoria Northumberland and Clarington CDSB
 - vi) December 20, 2010 - Sharon McMillan, Coordinator Communications & Media Relations
Wellington CDSB welcomed visiting students from Iraq
 - vii) December 22, 2010 – Margaret Binns
Trustee Travel Insurance – 2010-2011 – Extended to January 14, 2011
 - viii) December 22, 2010 - Sharon McMillan, Coordinator Communications & Media Relations
Halton Board Elects Alice Anne LeMay Chair: Wellington CDSB Advent Poster Inspire
 - ix) January 07, 2011 - Sharon McMillan, Coordinator Communications & Media Relations
Important Messaging re: Equity and Inclusive Education Policy
 - x) January 10, 2011 - Sharon McMillan, Coordinator Communications & Media Relations
GSA Issue – Student Support in Catholic Schools
 - xi) January 10, 2011 - Sharon McMillan, Coordinator Communications & Media Relations
Meaningful Support for Students: Chaplains and Catholic Schools

- xii) January 10, 2011 – Sharon McMillan, Coordinator Communications & Media Relations
Trustee Contact Information for CCSTA
 - xiii) January 11, 2011 – Linda Ward – MACSE Rep
Minutes of the Meeting of The Minister’s Advisory Council on Special Education – October 14, 2010
- 1) December 8, 2010 – Bruce-Grey Catholic District School Board
Christmas message
 - 2) December 14, 2010 – Durham District School Board
Christmas message
 - 3) December Simcoe County District School Board
Peace, goodwill and joy

14. MEETING SCHEDULE

Tuesday, January 18, 2011	Discipline Committee (cancelled)	7:00 p.m.
Wednesday, January 26, 2011	Supervised Alternative Learning (SAL) Ctte	5:00 p.m.
Wednesday, January 26, 2011	Board Policy Review Committee Meeting #01	7:30 p.m.
Tuesday, February 01, 2011	Discipline Committee	7:00 p.m.
Wednesday, February 02, 2011	Board Meeting #04	7:30 p.m.

15. PRIVATE SESSION

16. REPORT FROM COMMITTEE OF THE WHOLE

Nil.

17. NEXT MEETING

Board Meeting #04:	Wednesday, February 02, 2011	7:30 p.m.
Agenda Deadline Date:	Wednesday, January 26, 2011	4:30 p.m.

18. ADJOURNMENT

Consensus of the Board of Trustees was obtained to adjourn the Board Meeting at 9:48 p.m.

19. CLOSING PRAYER

The Closing Prayer was led by Student Trustee Sergio Morales.