The Parry Sound Roman Catholic Separate School Board

Financial Statements
For the Year Ended August 31, 2009

Index to Financial Statements

Auditors' Report	2	
Financial Statements		
Statement of Financial Position	3	
Statement of Financial Activities	4	
Statement of Changes in Financial Position	5	
Notes to Financial Statements	6	
Schedules		
Schedule 1 - Operating Fund	15	
Schedule 2 - Capital Fund	16	
Schedule 3 - Reserve Funds	17	
Schedule 4 - School Activities Fund	18	



11 Coldwater Street East, Orillia, Ontario L3V 1W4

Phone: (705) 325-0094 Fax: (705) 325-0097

www.htca.ca

Auditors' Report

To the Trustees
The Parry Sound Roman
Catholic Separate School Board

We have audited the statement of financial position of the The Parry Sound Roman Catholic Separate School Board as at August 31, 2009 and the statements of financial activities and changes in financial position for the year then ended. These financial statements are the responsibility of the School Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion these financial statements present fairly, in all material respects, the financial position of the Board as at August 31, 2009 and the results of its operations and changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

Chartered Accountants
Licensed Public Accountants

Hehn Frickey

Orillia, Ontario September 16, 2009

The Parry Sound Roman Catholic Separate School Board Statement of Financial Position As At August 31, 2009

		August 31 2009	August 31 2008
Financial Assets			
Cash	\$	443,810 \$	806,309
Investments at cost		39,804	39,745
Accounts receivable		175,852	87,017
Total Financial Assets		659,466	933,071
Financial Liabilities			
Accounts payable and accrued liabilities		35,796	194,768
Deferred revenue	*	15,709	9,728
Deferred revenue - externally restricted (Note 3, Page 10) Retirement and other employee future benefits liability		345,284	324,308
(Note 4, Page 11)		142,848	119,667
Total Financial Liabilities		539,637	648,471
Net Financial Assets		119,829	284,600
Non-Financial Assets			
Prepaid expenses		6,480	9,000
Net Assets	\$	126,309 \$	293,600
Financial Position			
Operating fund (Schedule 1, Page 15) Capital fund (Schedule 2, Page 16)	\$	- \$	-
Reserve funds (Schedule 3, Page 17 and Note 5, Page 13)		247,893	392,349
School activities fund (Schedule 4, Page 18)		21,264	20,918
Total Fund Balances		269,157	413,267
Amounts to be Recovered in Future Years (Note 6, Page 13)		(142,848)	(119,667)
Net Financial Position	\$	126,309 \$	293,600

The Parry Sound Roman Catholic Separate School Board Statement of Financial Activities For the Year Ended August 31, 2009

	•	Budget August 31 2009	Actual August 31 2009	Actual August 31 2008
_				
Revenue				
Local taxation	\$	814,276	\$ 818,171 \$	787,059
Provincial grants - student focused funding		1,268,007	1,440,316	1,214,649
Provincial grants - other		500	64,490	39,295
Federal grants and fees		68,190	7,986	71,132
Other fees and revenues		-	3,269	18,461
School fundraising and other revenues		115,000	152,329	97,806
		2,265,973	2,486,561	2,228,402
Expenditures			·····	
Instruction		1,668,490	1,725,609	1,500,604
Administration		277,001	289,366	294,577
Transportation		204,162	243,761	207,968
School operations and maintenance		184,504	185,860	175,772
Pupil accommodation		59,850	52,753	10,188
School fundraising and other expenditures		115,000	153,983	87,560
		2,509,007	2,651,332	2,276,669
Net Revenue (Expenditures) Increase (Decrease) in Non-Financial		(243,034)	(164,771)	(48,267)
Assets - Prepaid Expenses		<u>.</u>	(2,520)	(15,674)
Change in Net Assets (Liabilities) Change in Amounts to be Recovered in Future		(243,034)	(167,291)	(63,941)
Years			23,181	2,239
Change in Fund Balances		(0.40,00.4)	(444.440)	(04 =00:
Opening Fund Balances		(243,034)	(144,110)	(61,702)
oponing i and balances		464,797	413,267	474,969
Closing Fund Balances	\$	221,763	\$ 269,157 \$	413,267

4

The Parry Sound Roman Catholic Separate School Board Statement of Changes in Financial Position For the Year Ended August 31, 2009

		August 31 2009	August 31 2008
Operating Activities Net revenue (expenditures) Sources and (uses)	\$	(164,771) \$	(48,267)
Decrease (increase) in accounts receivable Increase (decrease) in accounts payable and accrued liabilities Increase (decrease) in deferred revenue Increase (decrease) in deferred revenue - externally restricted Increase (decrease) in employee benefits payable	Physique	(88,835) (158,972) 5,981 20,976 23,181	(23,804) (148,674) (6,272) 37,593 2,239
Investing Activities Decrease (increase) in investments		(362,440) (59)	(187,185) (1,245)
Increase in Cash and Cash Equivalents During the Year		(362,499)	(188,430)
Cash and Cash Equivalents, Beginning of Year		806,309	994,739
Cash and Cash Equivalents, End of Year	\$	443,810 \$	806,309

1. Significant Accounting Policies

The financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles for local governments established by the Public Sector Accounting Board of The Canadian Institute of Chartered Accountants.

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues, expenditures and fund balances of the reporting entity. The reporting entity is comprised of all organizations accountable for the administration of their financial affairs and resources to the Board and which are controlled by the Board.

School activities funds, which include the assets, liabilities, revenues, expenditures and fund balances of various organizations that exist at the school level and which are controlled by the Board, are reflected in the financial statements.

(b) Trust Funds

Trust funds and their related operations administered by the Board are not included in the financial statements as they are not controlled by the Board.

(c) Basis of Accounting

Revenues and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable; expenditures are the cost of goods and services acquired in the period whether or not payment has been made or invoices received.

(d) Cash and Cash Equivalents

Cash and cash equivalents are comprised of cash on hand, demand deposits and short-term investments. Short-term investments are highly liquid, subject to insignificant risk of change in value and have a short maturity term of less than 90 days.

(e) Capital Assets

The historical cost and accumulated depreciation of capital assets are not reported. Capital assets are reported as expenditures on the Statement of Financial Activities in the year of acquisition.

(f) Deferred Revenue

Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts are recognized as revenue in the fiscal year the related expenditures are incurred or services performed.

1. Significant Accounting Policies (continued)

(g) Retirement and Other Employee Future Benefits

The Board provides defined retirement and other future benefits to specified employee groups. These benefits include pension, retirement gratuities, workers' compensation and long-term disability benefits. The Board has adopted the following policies with respect to accounting for these employee benefits:

(i) The costs of self-insured retirement and other employee future benefit plans are actuarially determined using management's best estimate of salary escalation, accumulated sick days at retirement, insurance and health care cost trends, disability recovery rate, long-term inflation rates and discount rates.

For self-insured retirement and other employee future benefits that vest or accumulate over the periods of service provided by employees, such as retirement gratuities and life insurance and health care benefits for retirees, the cost is actuarially determined using the projected benefits method prorated on service. Under this method, the benefit costs are recognized over the expected average service life of the employee group. Any actuarial gains and losses related to the past service of employees are amortized over the expected average remaining service life of the employee group.

- (ii) The costs of multi-employer defined pension plan benefits, such as the Ontario Municipal Employees Retirement System pensions, are the employer's contributions due to the plan in the period.
- (iii) The costs of insured benefits are the employer's portion of insurance premiums owed for coverage of employees during the period.

(h) Reserves and Reserve Funds

Certain amounts, as approved by the Board trustees, are set aside in reserves and reserve funds for future operating and capital purposes. Transfers to and/or from reserves and reserve funds are an adjustment to the respective fund when approved.

(i) Government Transfers

Government transfers, which include legislative grants, are recognized in the financial statements in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amounts can be made.

(k) Investment Income

Investment income earned on surplus operating funds, capital funds, reserves and reserve funds are reported as revenue in the period earned.

Investment income earned on externally restricted funds such as pupil accommodation, education development charges and special education is added to the fund balance and forms part of the respective deferred revenue balance.

1. Significant Accounting Policies (continued)

(j) Budget Figures

Budget figures have been provided for comparison purposes and have been derived from the budget approved by the Trustees. The budget approved by the Trustees is developed in accordance with the provincially-mandated funding model for school boards and is used to manage program spending within the guidelines of the funding model. Given differences between the funding model and Canadian generally accepted accounting principles for local governments established by the Public Sector Accounting Board (PSAB), the budget figures presented have been adjusted to conform with the PSAB basis of accounting, as it is used to prepare the financial statements. The budget figures are unaudited.

(k) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosures of contingent assets and liabilities at the date of the financial statements and reported revenues and expenditures during the year. Actual results may vary from current estimates. These estimates are reviewed periodically and, as adjustments become necessary, they are reported in the periods in which they become known.

(I) Financial Instruments

The Board's financial instruments consist of cash, accounts receivable, and accounts payable. Unless otherwise noted, it is management's opinion that the Board is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values, unless otherwise noted

2. Tangible Capital Assets

For fiscal years beginning on or after January 1, 2009 the Board will be required to report the historical cost and the accumulated amortization of tangible capital assets in its financial statements in accordance with the Public Sector Accounting Handbook section PS3150 - Tangible Capital Assets.

For 2009, Public Sector Guideline 7 requires the disclosure of tangible capital asset information in the notes to the financial statements to the extent that reliable information is available.

Tangible capital assets have been recorded at historical cost.

Amortization is provided on a straight-line basis over the estimated useful life of the assets at the following amortization rates:

Land improvements with finite lives
Buildings
First Time Equipping
Portable structures
Computer hardware

- 15 years
- 40 years
- 10 years
- 20 years
- 5 years

The Parry Sound Roman Catholic Separate School Board Notes to Financial Statements For the Year Ended August 31, 2009

2. Tangible Ca	Tangible Capital Assets (continued)	continued)					:			
	Opening Balance	Cost Additions Disposal	st Disposals	Closing Balance	Opening Balance	Accumulated Amortization Amortization Disposals	Amortization Disposals	Closing Balance	Net Book Value 2009	Net Book Value 2008
Land	265,445	•	•	265,445		•		,	265.445	265.445
Land improvements	72,033			72,033	17,047	4.802	1	21.849	50 184	54 986
Buildings	2,533,491	•	•	2,533,491	601,704	63,337		665.041	1.868.450	1 931 787
First time equipping	86,972	•		86,972	82,623	4.349		86 972	'	370
Portable structures	56,017		î	56,017	12,219	2.801	•	15,020	40 997	2+C,+
Computer hardware	120,004	28,341	·	148,345	82,975	19,006	•	101,981	46,364	37,029
	3,133,962	28,341		3,162,303	796,568	94,295		890,863	2,271,440	2,337,394

3. Deferred Revenue - Externally Restricted

The use of certain reserve funds is restricted by the Province of Ontario government regulations. It is a requirement of the public sector accounting principles of the Canadian Institute of Chartered Accountants that these reserve funds be reported as deferred revenue.

Deferred revenue set aside for specific purposes by legislation, regulation or agreement is comprised of:

	 2009	2008
Pupil Accommodation Deferred Revenue		
Balance, beginning of year	\$ 236,807 \$	201,477
Increase (decrease) in deferred revenue	19,108	29,502
Interest earned	 1,368	5,828
Balance, end of year	 257,283	236,807
Special Education Deferred Revenue		-
Balance, beginning of year	87,501	85,238
Interest earned	 500	2,263
Balance, end of year	 88,001	87,501
Total Deferred Revenue - Externally Restricted	\$ 345,284 \$	324,308
	···	·

1. Retirement and Other Employee Future Benefits		***	
		2009	2008
Retirement and Other Future Benefits Liability			
Liability, beginning of year	\$	119,667 \$	117,428
Employee future benefits expense Current year benefit cost Interest on accrued benefit obligation	-	19,900 5,774	19,189 5,216
Benefits paid during the year		145,341 (2,493)	141,833 (22,166)
Liability, end of year	\$	142,848 \$	119,667

Employee future benefits expense above excludes pension contributions to the Ontario Municipal Employees Retirement System, a multi-employer pension plan, described below.

Retirement Benefits

(i) Ontario Teacher's Pension Plan

Teachers and related employee groups are eligible to be members of Ontario's Teachers' Pension Plan. Employer contributions for these employees are provided directly by the Province of Ontario. The pension costs and obligations related to this plan are a direct responsibility of the Province. Accordingly, no costs or liabilities related to this plan are included in the Board's financial statements.

(ii) Ontario Municipal Employees Retirement System

All non-teaching employees of the Board are eligible to be members of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan. The plan provides defined pension benefits to employees based on their length of service and rates of pay. Employee contribution rates are up to 9.6% of earnings. The Board contributions equal the employee contributions to the plan. During the year ended August 31, 2009, the Board contributed \$28,357 (2008 - \$26,168) to the plan. As this is a multi-employer pension plan, these contributions are the Board's pension benefit expenses. No pension liability for this type of plan is included in the Board's financial statements.

4. Retirement and Other Employee Future Benefits (continued)

(iii) Retirement Gratuities

The Board provides retirement gratuities to certain groups of employees hired prior to specified dates. The amount of the gratuities paid to eligible employees at retirement is based on their salary, accumulated sick days, and years of service at retirement. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's financial statements.

Other Employee Future Benefits

(i) Non-vesting Sick Leave Accumulation Benefits

The Board allows employees to accumulate sick days, up to a maximum, and to use these days for illness in the future. Only employees eligible for a retirement gratuity will benefit from any unused sick days at their retirement date. Beginning in 2005, the Board obtained an actuarial valuation of the non-vesting sick leave accumulation benefits at year end.

Actuarial Report

The accrued benefit obligations for employee future benefits plans as at August 31, 2009 are based on actuarial valuations for accounting purposes as at August 31, 2007 as indicated in an actuarial report dated November 3, 2008.

Economic Assumptions

These actuarial valuations were based on assumptions about future events. The economic assumptions used in these valuations are as follows:

	2009	2008
	%	%
Inflation rate	2.0	2.0
Interest rate	4.5	4.5
Salary increase	3.0	3.0

5.	Reserve Funds			
	Reserve funds set aside for specific purposes by the Board are col	mprised	of:	
			2009	2008
	Computer Lab Reserve			
	Balance, beginning of year Interest earned	\$	41,330 \$ 129	40,743 587
	Balance, end of year		41,459	41,330
	Litigation Reserve			
	Balance, beginning of year Transfer from (to) the operating fund)-	-	40,000 (40,000)
	Balance, end of year		-	_
	Music Reserve			
	Balance, beginning of year Transfer from (to) the operating fund Interest earned		39,745 (4,756) 578	38,500 - 1,245
	Balance, end of year		35,567	39,745
	Special Education Staff Development Reserve			<u> </u>
	Balance, beginning of year Transfer from (to) the operating fund		1,210 -	1,210
	Balance, end of year		1,210	1,210
	Working Funds Reserve			
	Balance, beginning of year Transfer from (to) the operating fund Transfer from (to) the capital fund		310,064 (102,428) (37,979)	344,344 (34,280)
	Balance, end of year		169,657	310,064
		\$	247,893 \$	392,349
6.	Amounts to be Recovered in Future Years		2009	2000
	Retirement and other future benefits liability (Note 4, Page 11)	<u> </u>		2008
	Trouverselland other lattice benefits flability (Note 4, Page 11)	\$	142,848 \$	119,667

7. Ontario School Board Insurance Exchange

The School Board joined, effective August 15, 1988, the Ontario School Board Insurance Exchange (OSBIE), a reciprocal insurance company licensed under the Insurance Act. OSBIE insures general public liability, property damage and certain other risks.

8. Commitment

The Board has operating leases for office equipment with leases expiring at various dates up to December 2012. The minimum annual lease payments for the next three years are as follows:

2010	\$ 42,383
2011	41,729
2012	 20,090
	\$ 104,202

The Board has also entered into contracts to build a two classroom addition onto St. Peter the Apostle School in the approximate amount of \$400,000.

9. Subsequent Events

The Board amalgamated with the Simcoe Muskoka Catholic District School Board on September 1, 2009.

The Parry Sound Roman Catholic Separate School Board Schedule 1 - Operating Fund For the Year Ended August 31, 2009

		Budget August 31 2009	Actual August 31 2009	Actual August 31 2008
Revenue Local taxation Provincial grants - student focused funding Provincial grants - other Federal grants and fees Other fees and revenues	\$	814,276 1,268,007 500 68,190	\$ 818,171 \$ 1,440,316 64,490 7,986 2,562	787,059 1,214,649 39,295 71,132 16,629
		2,150,973	2,333,525	2,128,764
Expenditures Instruction Administration Transportation School operations and maintenance Pupil accommodation	_	1,623,490 274,001 204,162 184,504 34,000	1,681,624 286,282 243,761 182,746 14,774	1,493,470 284,202 207,968 171,058 10,188
Net Revenue (Expenditures)		(169,184)	 (75,662)	(38,122)
Increase (Decrease) in Non-Financial Assets - Prepaid Expenses		-	(2,520)	(15,674)
Change in Net Assets (Liabilities)		(169,184)	(78,182)	(53,796)
Change in Amounts to be Recovered in Future Years		<u>-</u> .	 23,181	2,239
Net Transfers (To) From Other Funds Transfer (to) from capital fund Transfer (to) from reserve funds Transfer (to) from school activities funds	_	(500)	(50,183) 107,184 (2,000) 55,001	(22,223) 74,280 (500) 51,557
Change in Operating Fund Palance			VV,VV 1	01,007
Change in Operating Fund Balance Opening Balance - Operating Fund		(169,684) -	-	
Closing Balance - Operating Fund	\$	(169,684)	\$ - \$	<u>-</u>

The Parry Sound Roman Catholic Separate School Board Schedule 2 - Capital Fund For the Year Ended August 31, 2009

		Budget August 31 2009	A	Actual ugust 31 2009	Actual August 31 2008
Expenditures Instruction Administration School operations and maintenance Pupil accommodation	\$	45,000 3,000 - 25,850	\$	43,985 \$ 3,084 3,114 37,979	7,134 10,375 4,714
Net Expenditures		73,850		88,162	22,223
Net Transfers (To) From Other Funds Transfers (to) from operating fund Transfers (to) from reserve funds	·	- -		50,183 37,979	22,223 -
		-		88,162	22,223
Change in Capital Fund Balance Opening Balance - Capital Fund	_	(73,850) -		-	<u>-</u>
Closing Balance - Capital Fund	\$	(73,850)	\$	- \$	-

The Parry Sound Roman Catholic Separate School Board Schedule 3 - Reserve Funds For the Year Ended August 31, 2009

. "	,	Budget August 31 2009	Actual August 31 2009	Actual August 31 2008
Revenue Investment income	<u>\$</u>	-	\$ 707 \$	1,832
Net Transfers (To) From Other Funds Transfers (to) from operating fund Transfers (to) from capital fund		-	(107,184) (37,979)	(74,280)
		- -	(145,163)	(74,280)
Change in Reserve Fund Balance Opening Balance - Reserve Funds		- 464,797	(144,456) 392,349	(72,448) 464,797
Closing Balance - Reserve Funds (Note 5, Page 13)	\$	464,797	\$ 247,893 \$	392,349

The Parry Sound Roman Catholic Separate School Board Schedule 4 - School Activities Fund For the Year Ended August 31, 2009

	 Budget August 31 2009		Actual August 31 2009	Actual August 31 2008
		÷		
Revenue School fundraising and other revenue	\$ 115,000	\$	152,329 \$	97,806
Expenditures School funded activities	 115,000		153,983	87,560
Net Revenue (Expenditures)	-		(1,654)	10,246
Net Transfers (To) From Other Funds Transfers (to) from operating fund	 		2,000	500
Change in School Activities Fund Balance	-		346	10,746
Opening Balance - School Activities Fund	 _		20,918	10,172
Closing Balance - School Activities Fund	\$ -	\$	21,264 \$	20,918